



CTC - Career Pathways

1111 Dufferin Crescent

Nanaimo, V9R 2B5

ctc@sd68.bc.ca (general inquires)

Phone: 250-754-2447

How to apply to a CTC Program

1. Go to website: www.ctc-careerpaths.ca
2. Select "REGISTER TODAY"
3. Once you register you are able to save and return to complete.
4. You will need:
 - a. **counselor's phone number/email address** (_____)
 - b. **government photo ID** (passport, drivers license, B.C. service card (with photo), B.C. Identification Card, Permanent Residence Card, Certificate of Citizenship)
 - i. upload to online application, submit to CTC office , bring to your school (see school visit dates at your school), or email the CTC office (ctc@sd68.bc.ca)
5. Depending on the program, you may also need:
 - a. **Resume (Work Ex or WORK)**
 - b. **Three references** (name, position, **email address**, phone contact) (**TRAIN, SAMPLER, WORK**)
6. **An online application must be completed for each program.**
7. If you have any questions then please contact the program coordinator. See page 2 for a full list of programs and contact information.

School Visits (pre-arranged appointments only + assignment/paperwork pick-up dates)

Due to COVID most appointments are on TEAMS.

Special arrangements can be made for face to face meeting.

Any paperwork can be scanned and sent to ctc@sd68.bc.ca

Evening Office Hours – By appointment only

Call 250-754-2447

Due to COVID most appointments are on TEAMS.

CTC Programs

Contact: Rob Gowan-Smith, rob.Gowan-Smith@sd68.bc.ca, 250-816-0119
(TRN) Dual Credit – Youth TRAIN in Trades

Our Trades and Applied Skills Dual Credit Program is a provincially recognized partnership between Nanaimo Ladysmith Public Schools and the Post-Secondary Institution. This program enables high school students to earn high school credit and complete trade/technical post-secondary programs at the same time. Successful applicants benefit from having 100% of the Post-Secondary tuition costs covered by the CTC **students are responsible for application and student fees**. Our current Post-Secondary partners are VIU, VCC, Camosun, BCIT and PIC.

Seats are currently offered in the following programs (check our website, more programs may have been added):

Aircraft Maintenance (BCIT) | Office Administration, Administrative Assistant, Legal Secretary, or Accounting Assistant | Automotive Service Technician | Automotive Collision Repair (VCC) | Automotive Refinishing (VCC) | Baker | Carpenter | Professional Cook Level 1 | Dental Assistant | Education Assistant and Community Support | Electrician | Heavy Duty Mechanic | Heavy Equipment Operator | Hairdressing | Health Care Assistant | Horticulture | Information Technology & Applied Systems | Power Sport Marine & Motorcycle Technician | Marine Service Technician (Quadrant Marine) | Refrigeration Mechanic | Welder

(TS) Youth Explore Trades SAMPLER: (VIU)

The objective of the Trades Discovery Program (TDP), offered at VIU, is to provide a hands-on experience in a variety of in-demand trade careers. This program is a special offering from February to April. Students will earn 3 grade 12 elective courses and work-ready certifications such as WHMIS, First Aid, etc. For May and June, student may complete academic courses, gain work experience or begin an apprenticeship with an ITA work sponsor.

Contact: Mathew Murry , Matthew.Murray@sd68.bc.ca , 250-268-5033
(WRK) Youth WORK in Trades

Students learn and earn under the supervision of a registered ITA employer sponsor. Secondary School Apprentices can earn up to 4 high school courses (**120 hours per course**) and ITA work-based training hours. Students that earn 900 or more hours up to the school year that they turn 19 years may be eligible for a \$1000 SSA Award. **Hours begin AFTER the application is approved.** (Min. age 15 years - max. age 19 years)

(DCE) Dual Credit– ENRICHMENT

Contact: Derek Beeston, dbeeston@sd68.bc.ca, 250-714-4842

This unique program allows current secondary school students to earn elective high school credit(s) toward their Dogwood Diploma as well as university credit at Vancouver Island University. The registration process usually begins in grade 11. It is possible for grade 12 students to register but they must follow the “Special Admissions” guidelines. To be eligible students must be school-aged, non-grad, and enrolled in other SD68 courses. SD68 pays the tuition but **students are responsible for the application fee, student fees and textbook/lab costs**.
